



BGMEA University of Fashion & Technology (BUFT)

Excellence through Education

Campus: Nishatnagar, Turag, Uttara, Dhaka-1230 Tel: 09606808080, 09606950535, 09606950986, and 09606950987
Email: info@buft.edu.bd, www.buft.edu.bd

Ref: BUFT/Reg./7.26.19/22260

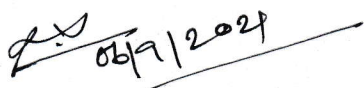
Date: 06 September, 2021

To: All Departmental Admin Officers

Subject: Confirmation of COVID-19 Vaccine

All Departmental Admin Officers are instructed to contact with the students of their respective departments to ensure students' vaccination. They are also instructed to request all students to take COVID-19 vaccine immediately from their respective areas if not taken yet. A complete report in this regard has to be submitted to the Registrar's Section by 16th September, 2021.

By the order of the Authority


06/9/2021

Md. Rafiquzzaman
Registrar
BUFT

Copy to:

1. PS to the Chairman, Trustee Board.
2. PS to VC.
3. PA to Pro-VC.
4. Treasurer
5. All Deans.
6. DSW & Secretary of BOT.
7. Controller of Exam.
8. CFO.
9. Director, Administration
10. Head of Logistics.
11. Director (P & D)
12. Proctor
13. All Heads of the Departments.
14. Librarian.
15. PR Section.
16. Accounts.
17. IT Manager.
18. Asst. Manager (CCT).
19. Office Copy.
20. Masterfile.